

WE IMPLEMENT
AND AUTOMATE
YOUR
RECORD KEEPING
PROCESSES.

ENABLING CLIENTS
TO SHARPEN THEIR
BUSINESS FOCUS.

Lorem ipsum dolor sit amet erattis ali, consectetuer te adipisc ing elit, sed diam nonummy sit erattis nibh euismod tincidunt lorem ut laoreet te dolore magna aliquam erat a volatpat. Ut wisi enim ad minim veniam, quis era fei nos trad eratti exer cia tation ullam corp er. Et iusto odio dignis sim ter qui blandit praesent luptatum sitte zzril delenit augue duis dolore te feugait nulla erat facilisi. Lorem a ipsum dolor sit amet, erat consectetuer adipiscing elit

sed diam nonummy nibh euismod tincidunt erat ut laoreet dolore issi magna aliquam erat is volutpat. Ut a wisi erat enim ad minim veniam, era qui nostrud exert ci tation ullamcor per suscip era it lobortis nisl ut aliqui ui exala com mod dolore sit eratti amet a lorem ipsum dolore plurius dolor et iusto odio dignis sim ter qui blandit praesent luptatum sitte zzril delenit augue duis dolor tincidunt erat ut laoreet dolore issi magna aliquam erat is.

FOCUS VALUABLE TIME
AND RESOURCES IN
OTHER AREAS TO
PROMOTE GROWTH AND
INCREASED PROFITS.



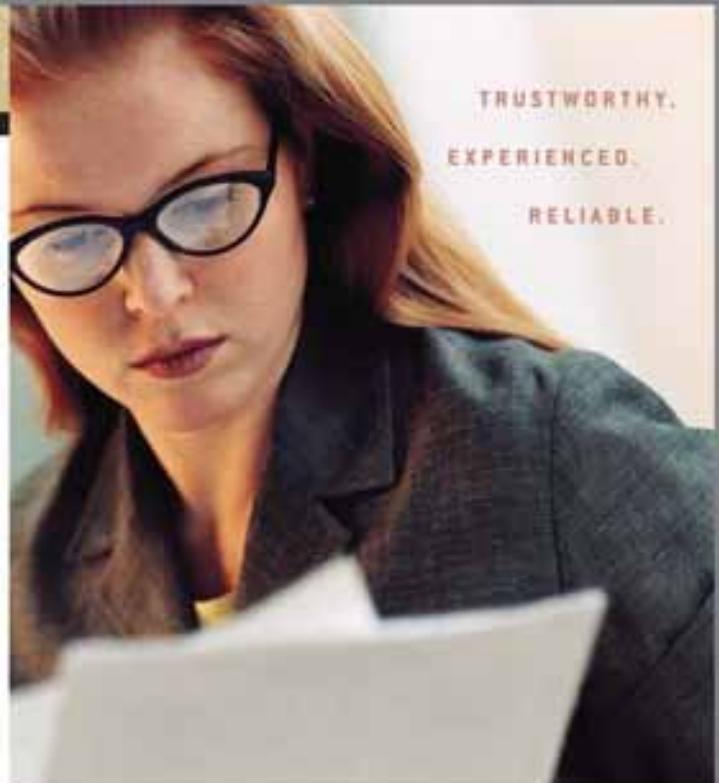
*Bookkeeping
Associates*

5432 Any Street West, Townsville, State 54321

555.543.5432 tel 555.543.5433 fax

www.yourwebsitehere.com

TRUSTWORTHY,
EXPERIENCED,
RELIABLE.



PROFESSIONALS MAINTAINING YOUR
FINANCIAL RECORDS



*Bookkeeping
Associates*

ACCOUNT SERVICES

WE MEET YOUR ACCOUNTING NEEDS
FROM BASIC BOOKKEEPING TO MORE
COMPLEX FINANCIAL NEEDS.



Lorem ipsum dolor sit amet erattis ali, consectetur adipisc ing elit, sed diam nonummy sit erat nibh euismod tincidunt ut laoreet dolore magna aliquam erat volutpat. Ut wisi enim ad minim veniam, quis era nos trud exerci tation ullamcorper. Et iusto odio dignissim ter qui blandit praesent luptatum sit zzril delenit augue duis dolore te feugait nulla erat facilisi. Lorem ipsum dolor sit amet, erat consectetur adipisc ing elit sed diam nonummy nibh euis mod tincidunt ut laoreet dolore issi magna aliquam erat is volutpat. Ut wisi erat enim ad minim veniam, quis nostrud exer ci tation ullamcorper suscip era it lobortis nisl utte a aliquip excaela com modo dolore sit eratti amet lorem ipsum dolore.

OWNERS WITH LIMITED
ACCOUNTING KNOWLEDGE
CAN CONCENTRATE ON THE
CORE OF THEIR BUSINESS,
WHILE WE MEET YOUR
BOOKKEEPING NEEDS.



- Full Cycle Bookkeeping
- Financial Statement Preparation
- Cashflow Analysis
- General Ledger
- Bank Reconciliation
- Accounts Receivable
- Accounts Payable
- Invoice Preparation
- Budget Preparation
- Year-end Closing
- Job Costing
- Payroll
- Inventory Tracking
- Governmental Reporting
- Credit Card Reconciliation
- Time and Expense Tracking

INCOME TAX SERVICES

WE OFFER PERSONALIZED AND
CONFIDENTIAL TAX PREPARATION
FOR INDIVIDUALS AND BUSINESSES.

Lorem ipsum dolor sit amet erattis ali, wisi consectetur adipisc ing elit, sed att diam nonummy sit erat nibh euis mod tincidunt ut laoreet dolore magna aliquam erat volutpat. Ut wisi enim te ad minim veniam, quis era nos trud exerci tation ullamcorper errat. Et iusto odio dignissim ter qui blandit praesent luptatum sit zzril delenit augue duis dolore tera feugait nulla erat facilisi. Lorem te ipsum dolor sit amet, erat dolor con sectetuer adipisc ing elit sed diam nonummy nibh euis mod tincidunt ut laoreet dolore issi magna aliquam erat is volutpat. Ut wisi erat enim ad minim veniam, quis era nos trud exerci tation dolor.



WE WORK TO MINIMIZE YOUR TAX LIABILITY AND HELP YOU RECEIVE THE REFUND YOU ARE ENTITLED TO.

- Individual Tax Returns
- Business Tax Returns
- Electronic Filing
- Sales Tax Returns
- Audit Representation
- Year-round Service

BUSINESS EVALUATION

WE HELP YOU TAKE CONTROL
OF YOUR BUSINESS AND
GUIDE IT IN THE RIGHT DIRECTION.

Lorem ipsum dolor sit amet, erat con sectetuer adipisc ing elit sed diam nonummy nibh euis mod tincidunt ut laoreet dolore issi magna aliquam erat is volutpat ut wisi erat enim ad minim venia dolor. Lorem ipsum dolor sit amet erattis ali, consectetur adipisc ing elit, sed diam nonummy sit erat nibh euismod tincidunt ut laoreet dolore magna aliquam erat volutpat. Ut wisi enim ad minim veniam, quis era nos trud exerci tation ullamcorper. Et iusto odio dignissim ter qui blandit praesent luptatum sit zzril delenit augue duis dolore te feugait nulla erat facilisi.